

TERMS AND CONDITIONS OF DEED OF GIFT TO THE VIRGINIA HISTORICAL SOCIETY

Access: The Virginia Historical Society cannot promise that materials will be available by a given date. Researchers may be allowed access to unprocessed collections at the discretion of Virginia Historical Society staff.

Display: The Virginia Historical Society can exhibit no donation permanently. Materials not on exhibition are available for research purposes.

Provenance: It is important that the Virginia Historical Society have as complete a history as possible of your gift. It will be helpful if the Donor will forward any information or documentation that he/she may have with respect to current ownership, object history, display and restoration, and all prior ownership of this gift.

Rights and reproduction: The Virginia Historical Society accepts this as an outright gift, together with all appropriate rights, title and interests including all copyright, trademark and related property issues.

Valuation: The valuations of gifts in kind to the Virginia Historical Society are deductible from taxable income in accordance with the provisions of Federal income tax law. Virginia Historical Society staff is not permitted to make monetary appraisals of gifts. Materials donated to the Virginia Historical Society as outright gifts may be evaluated for fair market value for tax purposes by an independent appraiser. The Virginia Historical Society can provide Donors with the names of appraisers, but by the terms of IRS regulations the Donors themselves must contract with appraisers and bear the cost of evaluations.

Retention and reformatting: The Virginia Historical Society reserves the right to return to the Donor or otherwise de-accession and dispose of any portion of a gift collection that falls outside of the parameters of its collections, goals, and objectives. The Virginia Historical Society also reserves the right to reformat materials in fragile or inaccessible formats to provide for long-term preservation or access, after which the original materials may be disposed of.

In the case of materials to be returned, every reasonable effort will be made to locate the donor using the address provided on this form, or an alternative address provided at a later date, but the Virginia Historical Society reserves the right to dispose of unclaimed materials six (6) months after the notification of the Donor(s) if there is no response.

Unless designated below, the Donor gives the Virginia Historical Society the authority to dispose or disperse materials donated at this time and listed on this document or attached pages. The Virginia Historical Society may disperse materials to another cultural institution that could better use or interpret the materials.

Request to have objects returned to donor: (*signature below required*) I would like to have materials listed on this document or on attached pages that are not accepted as a donation to be returned to me as described above. I understand that the Virginia Historical Society reserves the right to dispose of unclaimed materials six (6) months after the notification of the Donor(s) if there is no response.

Donor Signature

Date

Please note: Individuals who have taken a tax benefit as a result of the donation of materials cannot request the return of any part of those materials.

Special Conditions of the Gift: The following special conditions may apply

Living Artist clause: The non-exclusive right to reproduce these images is hereby conveyed. These images may be provided to researchers for non-commercial, personal or educational purposes, on the condition that any such usage must include a photographer or artist credit to:
